

D9940 Reregistration Update #2 for Club Presidents and Secretaries 13 September 2024

1. As an Officer of your Club you will, as I have, just received a '**Reminder to reregister...**' email from the Incorporated Societies Registrar (copy of mine attached), which has happily coincided with this planned Update from District 9940 on Reregistration.
2. As noted in our previous Updates the Incorporated Societies webpages provide you with almost all the information, advice, tools and templates etc that you need to re-register, and the 'Reminder...' email again includes several hyperlinks to those.
3. I say "almost all" because what we also need is **the new Club Constitution**. As you know, all New Zealand Districts having been working collectively on this, using the standard RI Club Constitution, which is binding, and adding to it parts that reflect the requirements of the Incorporated Societies Act 2022. That two-part version is now in final review, from both a legal and a 'readability' perspective, after which it will be endorsed by RI.
4. While I can't give you a definitive date for when it will be available to you, I can tell what **the process** will be... We are working with a named officer in the Companies Office, assigned by the Minister at our request. We know that every Rotary Club will have to manage its own reregistration – they know that we'll be doing that with *one, standard* Club Constitution. Once the Constitution is RI endorsed one Club will do a 'test run' by reregistering with that Constitution. That complete, and any issues (hopefully none) resolved, we will make the Constitution available to all 9940 Clubs, along with any notes on the process that may be helpful, for each of you to proceed with your reregistration.
5. To prepare for that, the IS email reminds us that **the Club members must agree on reregistration**, at your AGM or a Special General Meeting.
6. All Club Officers must provide their **written consents to be Officers**, and I have attached the IS template for that. You will also have to agree who will be your Club's Contact person (or persons, you can have up to three) for IS. One note of caution here – you *must* inform IS when Officers/Contact person change within a given period or you will be issued with an Infringement fee of \$100 (other Infringement fees apply of between \$100 and \$500).
7. There are a number of other requirements under the Act and its Regulations, which are detailed in the IS information via the **hyperlinks** I've mentioned. One thing I would recommend is that you do check, with each of your members, that your '**Register of Members**' on ClubRunner is accurate and up to date.
8. So what's **the timeline** for all this? I am reasonably confident that the new Constitution will be endorsed before the end of the Calendar year. Once the 'test' club has been reregistered there should be enough time in the remainder of the Rotary year for 9940 clubs to reregister before Changeover.
9. As I say, we will be providing further Updates on all this but if at any stage you have any questions, problems, need advice or guidance then please contact me as the District's 'point person' for this project. I am working with Richard Stephen to get a '**Q&A**' page on the District website, which already has the Updates etc on it, so anyone can see all Questions and the Answers to them.
10. Finally we'll be keeping our own 'register' of clubs as they are reregistered, to track progress and update District records of our Members, the 9940 Rotary Clubs.

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